



**MINUTES**  
**Council Meeting**  
**Clyde Hill City Hall**  
**Tuesday, December 11, 2018**  
**7:00 PM**

**COUNCIL PRESENT:** Scott Moore  
Chris Baker  
Barre Seibert  
Bruce Dodds

**COUNCIL EXCUSED:** Marianne Klaas

**STAFF PRESENT:** City Administrator Wasserman  
City Attorney Zana  
Police Chief Kolling  
Public Works Director Clark  
Building Official Soloski  
Finance Manager Rohla  
Assistant City Administrator Greenwood  
Deputy City Clerk Benjamin

**1 CALL TO ORDER & PLEDGE OF ALLEGIANCE**

*Mayor Martin opened the regular meeting of the Clyde Hill City Council on Tuesday, December 11, 2018, 7:00 PM, at the City Hall.*

**2 ROLL CALL**

**3 APPROVAL OF MINUTES**

- a) Approval of the November 13, 2018 regular Council Meeting minutes

*By motion of Mr. Seibert and second by Mr. Muromoto, the Council approved the minutes from the November 11, 2018 regular Council meeting as presented. The vote was unanimous.*

- b) Approval of the November 20, 2018 Council Budget-Related Study Session #3 minutes

*By motion of Mr. Dodds and second by Mr. Seibert, the Council approved the minutes from the November 20, 2018 Council Budget-*

*Related Study Session #3 minutes as presented. The vote was unanimous.*

**4 POLICE OFFICER SWEARING IN**

- a) Swearing in of Police Officer Mike Humphreys to the Clyde Hill Police Department

*Police Chief Kolling swore in new Police Officer Mike Humphreys.*

**5 EXECUTIVE SESSION**

*Mayor Martin adjourned the regular meeting at 7:07 PM so the Council could meet in Executive Session. The Mayor stated that the items on the agenda were to evaluate the qualifications of an applicant for public employment and to discuss an existing litigation matter as well as a second potential litigation matter. He expected the Executive Session to last approximately forty minutes and explained action would be required at the conclusion of the meeting. Mayor Martin extended the Executive Session another ten minutes. Mayor Martin reconvened the regular meeting at 7:57 PM.*

- a) Pursuant to RCW 42.30.110(1)(G), the City Council will meet in executive session for the purpose of evaluating the qualifications of an applicant for public employment. This executive session is expected to last 15 minutes, at which time the City Council will reconvene later in the meeting and is expected to make a motion on the matter.
- b) Pursuant to RCW 42.30.110.1.i, and iii, the City Council will meet in executive session for the purpose of discussing an existing litigation matter and a second potential litigation matter. This part of the executive session is expected to last approximately 20 minutes, after which time the City Council will reconvene and is expected to make a motion on one of the two matters discussed.

**6 ORAL COMMUNICATIONS**

- a) Opportunity for brief comments to the City Council about items not on the agenda

*There was no one in the audience who wished to speak during this portion of the meeting.*

**7 REPORT ON MEETINGS AND REGIONAL ITEMS OF INTEREST TO CLYDE HILL**

- a) SR-520 Related & Points Cities Mayors' Meeting

*-Mayor Martin provided an update to the Council.*

- b) Eastside Transportation Project (**ETP**)

*-Council member Muromoto provided an update to the Council.*

- c) Metropolitan Solid Waste Management Advisory Committee (**MSWMAC**) & Sound Cities Association (**SCA**)

*-Council member Seibert provided an update to the Council.*

- d) North East King County Regional Public Safety Communication Agency (**NORCOM**) & Lake Washington/Cedar/Sammamish Watershed (**WRIA 8**)

*Council member Dodds provided an update to the Council.*

- e) Emergency Management Advisory Committee (**EMAC**)

*-No update. Council member Klaas was not present at the Council meeting.*

- f) Traffic Sub-Committee

*\*Note to Council: Due to staff vacations, Traffic Reports will not be available until the night of the Council Meeting and will be provided as handouts.*

*Assistant City Administrator Greenwood provided an update to the Council.*

- g) Other items of regional interest to Clyde Hill

*There were none discussed.*

## **8 MOTIONS FOR CONSIDERATION**

- a) Consideration of **Resolution #625** recognizing Bob Walerius, Gregg Daugherty, John Schwager, Amy Kwan, Mitra Ehsan, Alan Dashen, Chuck Nelson, Bruce Jones and Mike Foley for their efforts and dedication while serving on the City's 2019 Budget Advisory Committee.

*By motion of Mr. Seibert and second by Mr. Dodds, the Council approved Resolution #625. The vote was unanimous.*

- b) Consideration of **Resolution #626** recognizing Bruce Eastes for his efforts and dedication while serving on the City's Board of Adjustment and Planning Commission.

*By motion of Mr. Seibert and second by Mr. Muromoto, the Council approved Resolution #626. The vote was unanimous.*

c) Consideration of a motion to confirm the reappointments of the following residents to Clyde Hill's Commissions:

- Planning Commission
  - Jill Zimmerman - Term Expiration 12/31/24
- Civil Service Commission
  - John Williams - Term Expiration 12/31/21

*By motion of Mr. Muromoto and second by Mr. Seibert, the Council confirmed the reappointments. The vote was unanimous.*

d) Consideration of a motion to authorize the Mayor to enter into renewed agreements to maintain wireless communication facilities in Clyde Hill with:

- Sprint
- AT&T
- T-Mobile

Public Comments:

*The below individuals all spoke in opposition of renewing the Sprint WCF (as well as any future modifications) located on 84th Avenue NE (north of 12th street). Common concerns included health risks and aesthetics.*

- Uli Jenkins – 1357 85th Ave NE
- Yung Mi Sung – 1373 85th Ave NE
- Cindy Valasky – 1360 85th Ave NE
- Victor Tang - 1357 85th Ave NE
- Tim Beard - 1323 85th Ave NE
- Victor Drake - 8542 NE 13th St
- Pat & Dan Brzusek - 1389 85th Ave NE

*By motion of Mr. Dodds and second by Mr. Seibert, the Council authorized the Mayor to enter into renewed agreements with T-Mobile. The vote was unanimous.*

*By motion of Mr. Seibert and second by Mr. Dodds, the Council authorized the Mayor to enter into renewed agreements with AT&T. The vote was unanimous.*

*By motion of Mr. Dodds and second by Mr. Seibert, the Council authorized the Mayor to enter into renewed agreements with Sprint,*

*conditional on the receipt of the certificates of safety and the implementation of upgraded screening/vegetation of the facility located on 84th Avenue. The vote was 3 in favor and 1 abstention.*

- e) Consideration of a motion to authorize the Mayor to enter into a contract amendment with KPG, Inc. for on-call engineering services.

*By motion of Mr. Seibert and second by Mr. Dodds, the Council authorized the Mayor to enter into a contract amendment with KPG. The vote was unanimous.*

## 9 2019 BUDGET & FINANCIAL-RELATED MATTERS

- a) Final Public Hearing for the 2019 Budget

*Mayor Martin opened the public hearing portion of the meeting.*

*Finance Manager Rohla discussed the updated 2018 year end numbers and the 2019 budget plan with the Council.*

- b) Consideration of **Ordinance #964** to adopt the 2019 Clyde Hill City property tax levy.

*By motion of Mr. Seibert and second by Mr. Dodds, the Council approved Ordinance #964. The vote was unanimous.*

- c) Consideration of **Ordinance #965** to adopt the 2019 Budget & Capital Facilities Plan for the fiscal year beginning on January 1, 2019

*By motion of Mr. Moore and second by Mr. Seibert, the Council approved Ordinance #965. The vote was unanimous.*

- d) Consideration of a motion to adopt the City's 2019 Financial Plan that includes a set of long-term Financial Policies and a short-term Strategic Plan

*By motion of Mr. Seibert and second by Mr. Muromoto the Council members reaffirmed the Financial Plan. The vote was unanimous.*

*Mayor Martin closed the public hearing portion of the meeting.*

## 10 DEPARTMENT REPORTS

- a) Administrator's Report

*Administrator Wasserman updated the Council on the following: flooring project in the police department, purchase of a new copying machine and the purchase of emergency food rations for City Hall. Mr.*

*Wasserman also noted that the tenants in the rental house have moved and the City has a lead on new tenants.*

b) Finance Report

*Finance Manager Rohla discussed the financial report and highlights.*

c) Public Works Report

*Public Works Director Clark updated the Council on the 84th Avenue Phase II project.*

d) Building Report

*Building Official Soloski updated the Council on the Clyde Hill Elementary project. Mr. Soloski also noted that Bellevue Christian School is expected to apply for a building permit in March 2019.*

e) Police/Fire Report

*Police Chief Kolling noted that a couple of property crimes occurred last month.*

**11 PAYMENT OF THE MONTHLY BILLS**

a) Consideration of a motion to approve the December 2018 bills as presented

*Those claims authenticated and certified by the City's auditing officer as required by RCW 42.24.080 and those expense reimbursement claims certified by submitting officers or employees as required by RCW 42.24.090 have been recorded on a list and made available to the Council. By motion of Mr. Seibert, seconded by Mr. Moore, the Council approved for payment the claims set forth in the detailed list provided to the Council, summarized as follows:*

*Claim Checks #41506 through #41581 in the total amount of \$98,775.08, Payroll Payments #30432 through #30449 and \*Payroll Record of Direct Deposits in the total amount of \$210,204.69. Bank service charge \$131.52.*

*Total amount of approved payments: \$309,111.29  
The vote was unanimous.*

**12 NEW BUSINESS**

*By motion of Mr. Seibert and second by Mr. Muromoto the Council accepted the employment contract for the new City Administrator Lyman Howard. The vote was unanimous.*

**13 ADJOURN**

*By motion of Mr. Muromoto and second by Mr. Moore, the Council adjourned the meeting at 9:16 PM. The vote was unanimous.*